

DDA Subject Background

Approved For Release 2002/01/08 : CIA-RDP80-00473A000500140008-8

Approved For Release 2002/01/08 : CIA-RDP80-00473A000500140008-8

15 April 1977

MEMORANDUM FOR: DCI/Administrative Staff
ICS/Administrative Support Staff
DDI/Administrative Staff
DDS&T/Administrative Support Staff
DDO/Career Management Staff
DDA/Career Management Staff

25X1A FROM : [REDACTED]
Chief, Staff Personnel Division

SUBJECT : Review of Retired Military Officers and
Enlisted Men Employed by the Agency

1. This office has been tasked by the Deputy Director for Administration to provide him with information regarding enlisted men and military officers currently employed by the Agency who are receiving retired military pay. Since there are over 175 such employees in Agency records, and we face a short deadline, we are asking for your assistance in completing this project. We would appreciate it if you would review the records of those retired enlisted men and officers assigned to your Directorate with a view towards determining the following in each case:

- A. the uniqueness of the skills being provided the Agency;
- B. the value of their service and whether or not continued employment with the Agency is warranted; and
- C. the primary reasons for hiring these retirees and efforts made to locate qualified candidates from other (non-retired) sources.

2. We would appreciate it if the above information could be provided this office by C.O.B. 25 April 1977. A list of the retired enlisted men and officers assigned to your Directorate is attached.

25X1A

[REDACTED]

May be downgraded to
Admin-Internal Use Only
when separated from
attachment(s).

25X1A

25X1A

Approved For Release 2002/01/08 : CIA-RDP80-00473A000500140008-8

Next 2 Page(s) In Document Exempt

Approved For Release 2002/01/08 : CIA-RDP80-00473A000500140008-8

22 April 1977

MEMORANDUM FOR: Career Management Officer/DDA

STATINTL FROM : 
Acting Director of Communications

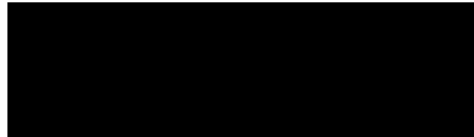
SUBJECT : Review of Retired Military Personnel
Employed by the Office of Communications

REFERENCE : DD/A 77-2165

The Office of Communications (OC) currently has 13 employees who are retirees from the military service. Listed below, by Occupational Series, are comments in response to the referenced request regarding retired military personnel employed by this office.

1. Electronic Technician/Crypto or Electronic Specialist/Crypto

STATINTL



- a. Unique Skills - The skills provided by the above listed personnel are not unique. Each employee performs the normal duties of a journeyman Electronic Technician/Crypto or an Electronic Specialist/Crypto.
- b. Value of Service - Each employee has been an overall strong performer, as indicated by their fitness reports from LOP, and continued employment is warranted.
- c. Primary Reason for Hiring - They were hired when technicians were in demand by OC and recruitment efforts were not satisfying this demand. In addition, they had experience in the electronic field.

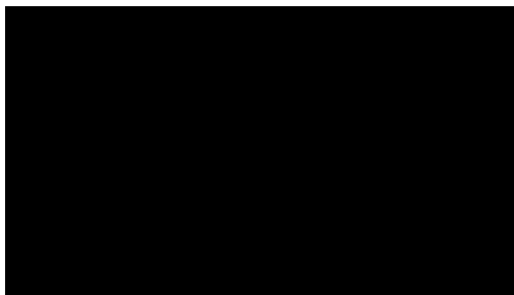
ADMINISTRATIVE - INTERNAL USE ONLY

Approved For Release 2002/01/08 : CIA-RDP80-00473A000500140008-8

SUBJECT: Review of Retired Military Personnel
Employed by the Office of Communications

2. Telecommunications Specialist/Crypto, Telecommunications Specialist or Telecommunications Officer

STATINTL



- a. Unique Skills - The skills provided by the above listed personnel are not unique. They perform the normal duties required of Telecommunications Specialists/Crypto, Telecommunications Specialists, and Telecommunications officers.
- b. Value of Service - Each employee has made valuable contributions to the mission of OC, and their continued employment is warranted.
- c. Primary Reason for Hiring - They were hired in the normal course of OC recruitment when the efforts to recruit non-military retiree personnel were insufficient to meet OC manpower requirements.

3. Cable Analyst

STATINTL



STATINTL

- a. Unique Skills - The skills provided by Mr. [REDACTED] are the result of formal and on-the-job training as a Cable Analyst, both conducted in and provided by the Office of Communications. A proficient level of skill is attained in approximately 18 months. No significance is attached to the skill, other than the training required.

ADMINISTRATIVE - INTERNAL USE ONLY

Approved For Release 2002/01/08 : CIA-RDP80-00473A000500140008-8

ADMINISTRATIVE - INTERNAL USE ONLY

Approved For Release 2002/01/08 : CIA-RDP80-00473A000500140008-8

SUBJECT: Review of Retired Military Personnel
Employed by the Office of Communications

- b. Value of Service - The employee has made a valuable contribution to the mission of OC, and continued employment is warranted.
- c. Primary Reason for Hiring - Employees are hired through the selection of applicants provided by the Office of Personnel/Clerical Services Branch. No special skill requirements are levied. The difficulty in employing clericals for night work was probably instrumental in the hiring of Mr. Daniels, who volunteered for night duty.

151

STATINTL

Distribution:

- Original - Addressee
- 1 - Subject File
- 1 - OC-S/AD/PB/PSS File
- 1 - OC-S Chrono
- 1 - Reference Copy

STATINTL OC-S/AD/PB/PSS

acn/

22 April 1977

STATOTHR

AUTH:

RLSD:

Chief, OC-S

Acting D/CO

ADMINISTRATIVE - INTERNAL USE ONLY

Approved For Release 2002/01/08 : CIA-RDP80-00473A000500140008-8